



*"Where young minds grow and young hearts learn to care"*

# ST. ANDREW'S C. E. PRIMARY SCHOOL

## SNOW AND BAD WEATHER POLICY

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*Do all the good you can,  
By all the means you can,  
In all the ways you can,  
In all the places you can,  
At all the times you can,  
To all the people you can,  
As long as ever you can.*

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**Date:** February 2020

**Chair of Governors:** Cathy Armstrong

**Headteacher:** Ben Arnell

**Date of next review:** February 2022

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## Rational for closing the school

It is the policy of the school to make every effort to remain open whenever possible.

The decision to close the school either before or during the school day will be made by the Head Teacher. The school will only be closed if one or more of the following conditions apply:

1. Insufficient staff are able to come in to keep the school running safely.
2. Conditions on site are dangerous
3. Conditions are considered to be or are anticipated to later become too hazardous for travel.

## What happens if the school is to close

1. The closure will be recorded on the Northamptonshire County Council Website by the Head Teacher. This information will be displayed to the public via the schools directory on the NCC website: [www.northamptonshire.gov.uk/closures](http://www.northamptonshire.gov.uk/closures)
2. The media (BBC Radio Northampton 104.2/ 103.60 FM and Heart 96.6 FM) will then broadcast details.
3. Parents who have opted into the scheme will be alerted to the closure using our text service activated by the Head Teacher once the closure has been logged with the County Council.
4. The school will publish the news on the school's website.

The school will make all practicable efforts to keep parents informed as to the situation with the school during adverse weather conditions, as we appreciate that such conditions and the uncertainty places very considerable difficulties upon parents.

However parents are expected to check the website and/or make themselves aware of the radio broadcasts when it is clear that a closure is a possibility.

The school appreciates that during bad weather children may arrive later than normal; parents should endeavour to contact the school to let them know they are on their way if likely to be delayed. The school recognises there will be isolated instances where families are cut off, even where the clear majority of children can get into school. In such instances parents should inform the school of the circumstances of this exceptional situation, as the school has a duty to clarify the circumstances of each case so as to be able to formally authorise the absence to the Local Authority.

Parents acting on the assumption that the school would be closed without gaining confirmation, or failing to inform the school of the circumstances that prevents the child coming into school risks their child being registered as an un-authorised absence. Where the school is officially closed, all absence is counted as authorised absence.



In the event of the school having to close during the day due to unforeseen worsening weather or similar unforeseen circumstances, parents will be contacted by phone either at home or work and asked to collect their child/ren. Such an early release will only be contemplated in very extreme circumstances.

In the event of snow some pathways will be cleared and salted. Parents, children and visitors will be made aware that pathways, even where cleared, do remain dangerous. Children will also be reminded of this in assembly. Before and after school opening hours parents are responsible for ensuring their children do not slide on the school playground.

In icy conditions the caretaker will salt wide pathways as follows:

- A) from the front gate to the front door
- B) from the front gate to the Junior cloakroom door
- C) from the front gate to the Infant cloakroom door.

Where necessary, essential pathways will be maintained as clear as possible throughout the day.

On school days where the school is closed to pupils, the pathway will still be maintained during snow and ice weather on a daily basis by the caretaker, so as to keep the pathways clear and prevent build up of ice and snow.

During significant adverse weather conditions, the School Hall will be open from 8.40am for parents to bring their children inside. All parents should enter the school with their child directly by the front entrance, and report to the office before taking themselves and their child into the hall. Parents may be required to supervise their children in the hall until staff are ready to formally take supervision of the children. Parents are asked to leave the school immediately as soon as the staff have taken over.

During adverse weather conditions, the playground may be out of bounds to parents and children at the beginning and end of school, and if the Head Teacher decides it necessary, at break times as well.

February 2020